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1 July 2014

To: Chairman – Councillor Ben Shelton  
Vice-Chairman – Councillor James Hockney  
Members of the Partnerships Review Committee – Councillors David Bard,  
Andrew Fraser, Jose Hales, Roger Hall, Janet Lockwood, Tony Orgee and  
Neil Scarr

Quorum: 5

Dear Councillor

You are invited to attend the next meeting of **Partnerships Review Committee**, which will be held in the **Swansley Room, Ground Floor** on **Wednesday, 9 July 2014 at 6.00 p.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance of*** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**JEAN HUNTER**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. If you have any specific needs, please let us know, and we will do what we can to help you.**

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<b>AGENDA</b>		<b>PAGES</b>
<b>1. Apologies</b>	To receive apologies for absence from committee members.	
<b>2. Declarations of Interest</b>	To receive any declarations of interest for items on this agenda.	
<b>3. Minutes of the Previous Meeting</b>	To authorise the Chairman to sign the Minutes of the meeting held on 11 April 2014, as a correct record.	<b>1 - 6</b>
<b>4. Public Questions</b>	To note that no public questions have been received.	
<b>5. Shared Services</b>	The Chief Executive and Leader of the Council will be in attendance for this item. This item will be presented to Cabinet at its meeting on 10 July	<b>7 - 12</b>

2014. The Cabinet report is attached.

- 6. South Cambridgeshire/Cambridge City Single Shared Waste Service** **13 - 26**  
The Environmental Services Portfolio Holder and the Director of Health and Environmental Services will be in attendance for this item. The report, which will be presented to Cabinet at its meeting on 10 July 2014, is attached.
- 7. Update on outside bodies** **27 - 40**  
To consider update reports from Members appointed to represent the Council on outside bodies. The report and appendices are attached.
- 8. The Cambridgeshire Health and Wellbeing Board** **41 - 48**  
This is a discussion item on the Cambridgeshire Health and Wellbeing Board. Councillor Tony Orgee, Chairman of the Health and Wellbeing Board, and Councillor Sue Ellington, Health and Wellbeing Champion, will be in attendance for this item.

Information regarding the membership and terms of reference of the Cambridgeshire County Council Health Committee and the Cambridgeshire Health and Wellbeing Board, are attached for information.

- 9. Dates of Future Meetings**
- Thursday 18 September 2014, 6pm – it is proposed that this meeting will focus on the East of England Ambulance Trust, East of England Air Ambulance and the Highways Agency
  - Thursday 20 November 2014, 6pm

#### **EXCLUSION OF PRESS AND PUBLIC**

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) ..... in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) ..... of Part 1 of Schedule 12A of the Act."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

## **OUR LONG-TERM VISION**

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

The Council will be recognised as consistently innovative and a high performer with a track record of delivering value for money by focusing on the priorities, needs and aspirations of our residents, parishes and businesses.

## **OUR VALUES**

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

### **Notes to help those people visiting the South Cambridgeshire District Council offices**

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

#### **Security**

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail [democratic.services@scambs.gov.uk](mailto:democratic.services@scambs.gov.uk)

#### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

#### **First Aid**

If you feel unwell or need first aid, please alert a member of staff.

#### **Access for People with Disabilities**

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

#### **Toilets**

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#### **Recording of Business and Use of Mobile Phones**

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#### **Banners, Placards and similar items**

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

#### **Disturbance by Public**

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

#### **Smoking**

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

#### **Food and Drink**

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